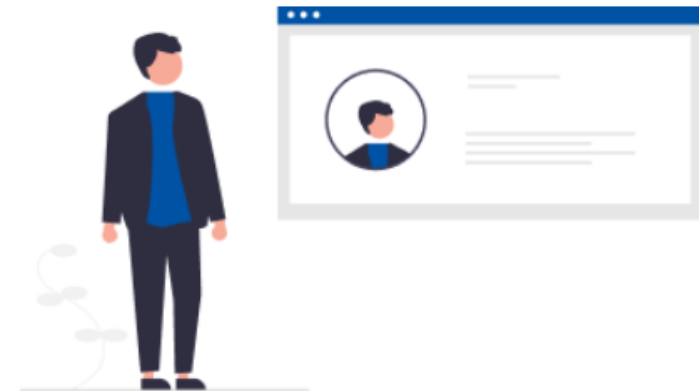


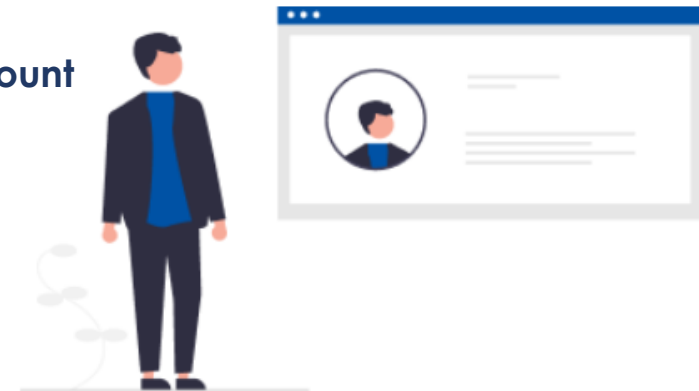
Online Customer Account (OCA)

Setting up an account - company



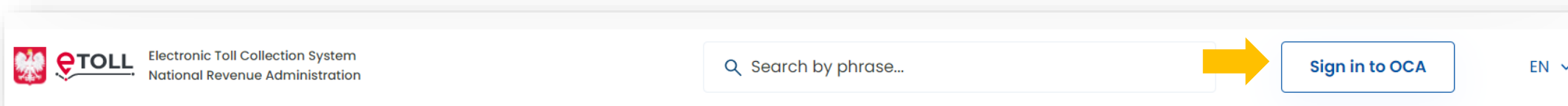
To register in the e-TOLL system, follow the steps below:

1. Go to etoll.gov.pl
2. Log in and confirm your identity
3. Fill in the required data
4. Specify the type of entity to be registered
5. Create an entity account
6. Select the parties
7. Create a billing account
8. Create financing – prepayment, fleet card, deferred payment account
9. Add a vehicle and assign it to the billing account
10. Add a location device
11. Assign the location device to a vehicle
12. Activate the location device in the OCA



1. Go to etoll.gov.pl

Select *Sign in to OCA* from the top bar.



2. Log in and confirm your identity

The dedicated login method for people from outside of Poland is:

- ✓ login and password

This option requires additional user authentication at a Customer Service Facility (MOK)

Log in

Choose your authentication method:

Login.gov.pl

trusted profile, mObywatel application, e-ID or electronic banking

Most often chosen method of login to services of public administration.

Select

Login and password

Additional login method

Login option directed to those who are not able to use login.gov.pl or mObywatel app.

Select

Logging in is possible in Polish and English.

Once you have selected **Login and Password**, click *Sign up* at the bottom of the page.

Login and password

Enter the data to confirm your identity.

[← Back](#)

Login*

Enter login

Password*

Enter password

[Forgot your password?](#)

Log in **Clear**

No account? [Sign up](#)

3. Fill in the required data

Enter your details in the required fields. Then click *Next*. In the next step, enter the verification code you will receive to your e-mail address, and set your password. Finally, a window will appear informing you of the details of the e-TOLL registrant. Click *Next*. *Approved* the required consents.

Register
Enter your details.

[← Back](#)

Nationality*
Choose

E-mail*
Enter in the format xxx@xxx.xx
 Entered e-mail address will be your login

First name*
Enter your first name

Last name*
Enter your last name

Identity document type*
Choose

Identity document number*
Enter number

Next

Register
Enter the code from the message provided and set the password.

[← Back](#)

✔ The verification code has been resent. Remaining number of attempts: 3

Verification code*
Enter received one-time code

[Resend verification code](#)

Password*
Enter password

Confirm password*
Confirm password

Sign up

e-Toll registrant data

First name
Jan

Surname
Kowalski

PESEL
0511

Next

Consents
[← Back](#)

I agree to receive information materials, via the preferred communication channel, i.e. e-mail to the indicated e-mail address and/or via SMS to the indicated telephone number, provided within the framework of the e-TOLL system entity data

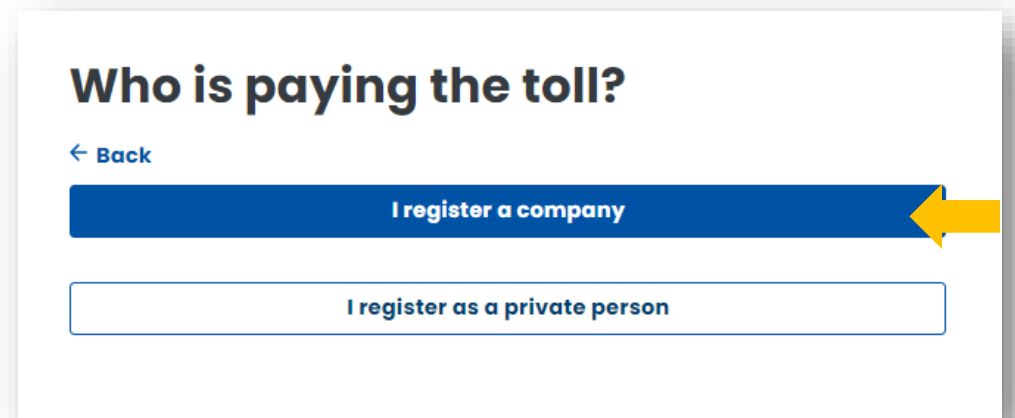
*I confirm that I have read the Information Clause of the Head of the National Tax Administration regarding the principles of data processing in the e-TOLL system.

The clause is available at the following link: [Clause of the Head of the National Tax Administration](#)

Approved

4. Specify the type of entity to be registered

Select *I register a company*.



Who is paying the toll?

[← Back](#)

I register a company

I register as a private person

5. Create an entity account

Fill in the company data. Enter the NIP number and click *Download data*.

The fields will be filled out automatically on the basis of the data from the CEiDG. Click *Dalej*.

← Back

First name

Jan

Surname

Kowalski

PESEL

05

Company details

Company registration location*

Polska

NIP (tax identification number)*

Enter number

Download data

Company name*

Enter name

Legal status*

Select

Region (voivodeship) (optional)

Enter name

County (powiat) (optional)

Enter name

Commune (municipality) (optional)

Enter name

Town/city*

Enter name

Street*

Enter name

Building no.* **Apartment no. (optional)**

Enter number Enter number

Post code*

Enter code

Contact method*

E-mail

E-mail + Phone

E-mail*

Enter e-mail

Phone number (optional)

Enter number

Dalej

To activate your account, attach **additional documents** here and accept the required consents.
I want to present the documents at DP provides an alternative to attaching documents online during the registration process. When choosing this option, the user is required to present the relevant documents in person at a Customer Service Facility.

Documents

[← Back](#)

⚠ Potrzebujemy więcej informacji, aby móc aktywować konto. ×
Dodaj dodatkowe dokumenty lub okaż je w jednym z naszych punktów.

First name, surname

Jan Kowalski

PESEL

05

Company name


Testowa Sp. z o.o.

NIP (tax identification number)

522

List of authorizations

[+ Add authorization](#) ⌚ Download the power of attorney template


Next 

[I want to present the documents at DP](#)

Consents

[← Back](#)

I agree to receive information materials, via the preferred communication channel, i.e. e-mail to the indicated e-mail address and/or via SMS to the indicated telephone number, provided within the framework of the e-TOLL system entity data

Approved 

Once the entity account has been set up correctly, click *Go to subject list*.

Account has been created

Now you can use prepaid e-TOLL services

If you have attached documents confirming the client's data, our team will verify them online, and then you will receive a confirmation by e-mail address.

To access postpaid e-TOLL services, we need to verify your data.

Client ID

41



[Go to subject list](#)

DP finder

6. Select a parties



To continue the registration process, select a parties.

List of parties

^ Filters:

Customer status	Relation status	Your role
Select	Select	Select

[Show results](#) [Clear](#)

Customer	Customer status	Role
 Testowa Sp. z o.o. NIP: 522	 Initial	Administrator

[Register a new customer](#) 10 Rows per page

The account has been created for 14 days.

A message will appear stating that the documents need to be supplemented. You can do it:

- **in the Online Customer Account (OCA)**- select the *Send documents* field, attach and send them, then they will be verified by our employees,
- **at the Customer Service Facility (MOK)** - you undertake to deliver the documents to the nearest MOK (the MOK map will be displayed below, select *Find the nearest service point*).

Despite the information that the account is blocked after 14 days, it will not be blocked.

Temporary account created for 14 days. Present the documents at a customer service point, otherwise the account will be blocked. [More details](#)

Your subject ID:
412

Write down your number and show it at a DP.

[Find the nearest service point](#) [DP finder](#)

[Provide missing documents](#)

Add documents
Testowa Sp. z o.o.

[Back](#)
Company registration documents
[+ Add document](#)
[Send documents](#)

User verification
Documents have been sent

From now on, you can use e-TOLL services in prepayment mode. To access e-TOLL services in deferred payment mode, we need to verify your details.

Our employees will verify the documents online and you will receive confirmation at the e-mail address provided.

[Go to list of customers](#) [DP finder](#)

To continue the registration process, select a parties.

The image displays two overlapping screenshots from a web application. The background screenshot shows a 'List of parties' interface with filter options for 'Customer status', 'Relation status', and 'Your role'. A yellow arrow points to the 'Testowa Sp. z o.o.' entry in the list. The foreground screenshot shows the user dashboard for 'Testowa Sp. z o.o.', featuring a notification about account verification, a 'Good morning' greeting, a 'Welcome to the Online Customer Account' message, and various dashboard widgets like 'Favourite', 'Recently created users', and 'Generate route report'.

7. Create a billing account

1. Select the **Billing accounts** tab from the menu on the left. To create an account, select *Create billing account*.

Testowa Sp. z o.o.
Client ID:

Desktop

Billing accounts

Vehicles

OBE

History

Documents

Reports

Register your ride

Calculate route payment

Notifications

Tickets

List of parties > Billing accounts

Billing accounts

^ Filters:

Financing type: Select Billing account status: Active

Show results **Clear**

⚠ Add billing account
To get started go to create billing accounts

⚠ Check that all vehicles have an active OBE ×
To assign OBE, go to vehicle details

Account status	Account name	Number	Financing type	Vehicles	Balance
No data					

Create billing account

2. Fill in the required data and then click *Create account*. You will be informed that your account has been set up correctly, click *Close* to proceed.

Testowa Sp. z o.o.
Client ID: [icon]

Desktop

Billing accounts

Vehicles

OBE

History

Documents

Reports

Register your ride

Calculate route payment

Notifications

Tickets

List of parties > Billing accounts > Creating billing account

Creating billing account

Account name*
Enter a value

Address for account*
 Same as business / personal
 Other
 I want to receive paper debit notes

Recipient name*
Enter name

Country*
Select or find

Town/city*
Enter name

Street*
Enter name

Building number*
Type number

Apartment number (optional)
Type number

Post code*
Enter code

Contact details*
 Same as business / personal
 Other

Contact method*
 E-mail
 E-mail + Phone

E-mail*
Enter e-mail

Mobile phone no. (optional)
Type number

Create account Cancel

List of parties > Billing accounts

Billing account: 68

Your account has been created

▲ To activate the account, assign vehicles and choose the financing option ✕

Billing account name
Jan1

Billing account no.
68

Assign vehicle to account Create another billing account Close

8. Create financing

To create financing, go to the **Billing accounts** tab. In the previously created account, in the *Financing type* column, select *Create billing account*.

The screenshot shows the 'Billing accounts' page for 'Testowa Sp. z o.o.'. The left sidebar contains navigation options: Desktop, Billing accounts (highlighted with a yellow arrow), Vehicles, OBE, History, Documents, Reports, Register your ride, Calculate route payment, Notifications, and Tickets. The main content area has a breadcrumb 'List of parties > Billing accounts' and a title 'Billing accounts'. Below the title are filter options for 'Financing type' (set to 'Select') and 'Billing account status' (set to 'Active'). There are 'Show results' and 'Clear' buttons. Two warning messages are present: 'Add a form of financing' and 'Check that all vehicles have an active OBE'. A table displays the following data:

Account status	Account name	Number	Financing type	Vehicles	Balance
No financing added	Jan1	68f	Create financing	1 (0)	None

At the bottom of the table, there is a 'Create billing account' button highlighted with a yellow arrow and a '10 Rows per page' dropdown menu.

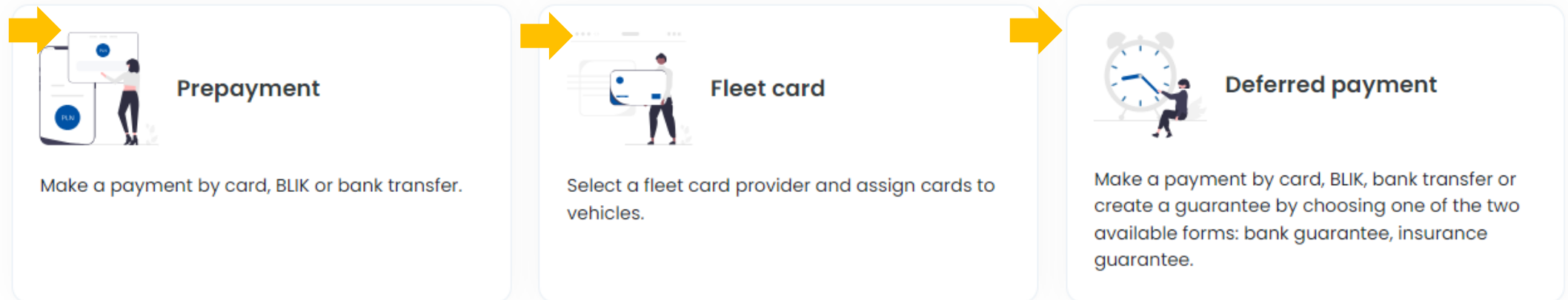
Of the three types of financing, choose the one that interests you.

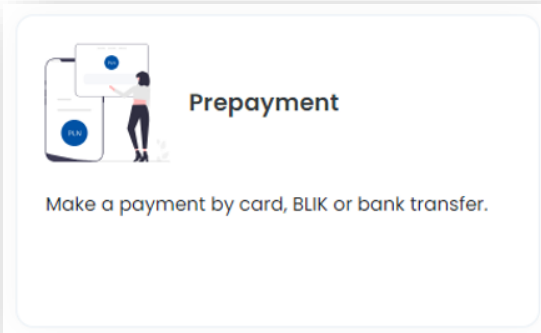
List of parties > Financing

Financing creation

Step 1/4

Financing type





You have selected prepayment.

You can use your account in prepaid form by topping it up before you set off, so that the funds are available when you start your trip.

1. Select a billing account from the drop-down list. Click *Next step*.

Testowa Sp. z o.o.
Client ID

List of parties > Financing

Financing creation

Financing type **Billing account** Amount of financing Summary

Step 2/4

Billing account

Billing account*

Jan1

You did not find an account on the list? [Create billing account](#)

Previous step **Next step**

2. Select the amount and pay the financing. The minimum top-up is PLN 20.

The image displays a multi-step process for creating financing. The first screenshot shows the 'Amount of financing' step (Step 3/4) with a 'Next step' button highlighted by a yellow arrow. The second screenshot shows the 'Summary' step (Step 4/4) with a 'Pay for financing' button highlighted by a yellow arrow. A third screenshot shows the 'Select Payment Method' modal with various payment options.

Financing creation - Step 3/4: Amount of financing

Testowa Sp. z o.o. Client ID: 41

Financing type: [checked] Billing account: [checked] Amount of financing: [active] Summary: [unchecked]

Step 3/4

Amount of financing*

Minimum 20 PLN

PLN Enter amount

Previous step Next step

Financing creation - Step 4/4: Summary

Testowa Sp. z o.o. Client ID: 41

Financing type: [checked] Billing account: [checked] Amount of financing: [checked] Summary: [active]

Step 4/4

Summary

Financing type [Edit](#)

Financing type: Prepayment

Billing account [Edit](#)

Billing account: Jani

Amount of financing [Edit](#)

Amount of financing: 20 PLN

Pay for financing Cancel

Select Payment Method

Choose your preferable payment gateway from this list.

Payment Card

Petrol Card

Blik

Bank Transfers

Continue to Pay 20.00 zł

[Cancel payment](#)

You have the option to select automatic top-ups, simply select *Yes*.

Testowa Sp. z o.o.
Client ID: [icon]

List of parties > Financing

Prepayment

Do you want the system to automatically top up the account from the card you just made the payment with?*

Yes

No

[Next](#)

Desktop

Billing accounts

Vehicles

OBE

3. Once the process has been successfully completed, a message will appear stating that the financing has been created. Once the financing has been created, select *Close*.

Testowa Sp. z o.o.
Client ID: [icon]

List of parties > Financing

Prepayment

Financing has been created

Payment added correctly: 20 PLN

Billing account name	Bill	it no.
Jan2	68663	68663

[Close](#) [Assign OBE to vehicle](#)

Desktop

Billing accounts

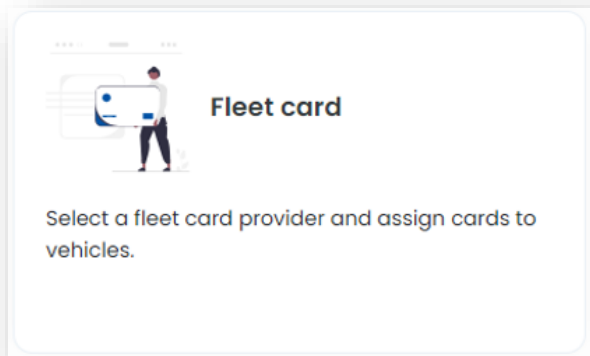
Vehicles

OBE

History

Documents

Reports



You have selected a fleet card.

In the e-TOLL system, you will use your fleet card to settle tolls on toll expressways and national roads. You can assign a fleet card number to a billing account in a periodic payment mode with security (postpaid) in your Online Customer Account (OCA).

1. Select a billing account from the drop-down list. Click *Next step*.

Testowa Sp. z o.o.
Client ID: 41

Desktop

Billing accounts

Vehicles

OBE

History

Documents

Reports

Register your ride

List of parties > Financing

Financing creation

Financing type

Billing account

Fleet card

Summary

Step 2/4

Billing account

Billing account*

Select or find

You did not find an account on the list? [Create billing account](#)

Previous step

Next step


2. Select a fleet card issuer from the drop-down list. Click *Next step*.
3. Once the process has been successfully completed, a message will appear stating that the financing has been created. Then select *Create financing*.

The image displays three sequential screenshots of a web application interface for creating financing.

First Screenshot (Step 3/4): The page is titled "Financing creation" and shows a progress bar with four steps: Financing type, Billing account, Fleet card, and Summary. The "Fleet card" step is active. Below the progress bar, the "Fleet card issuer" field is highlighted with a yellow arrow, showing a dropdown menu with the option "Select or find". Another yellow arrow points to the "Next step" button.

Second Screenshot (Step 4/4): The page is titled "Financing creation" and shows the "Summary" step active. The "Fleet card issuer" field is now populated with "an S.A.". A yellow arrow points to the "Create financing" button.

Third Screenshot (Select Payment Method): A modal dialog titled "Select Payment Method" is shown, prompting the user to "Choose your preferable payment gateway from this list." The dialog includes radio buttons for "Payment Card" (with logos for Mastercard, ID Check, and Visa), "Petrol Card" (with logos for Orlen, Shell, and BP), "Blik", and "Bank Transfers" (with a bank icon). A blue button at the bottom says "Continue to Pay 20.00 zł" and a smaller link says "Cancel payment".



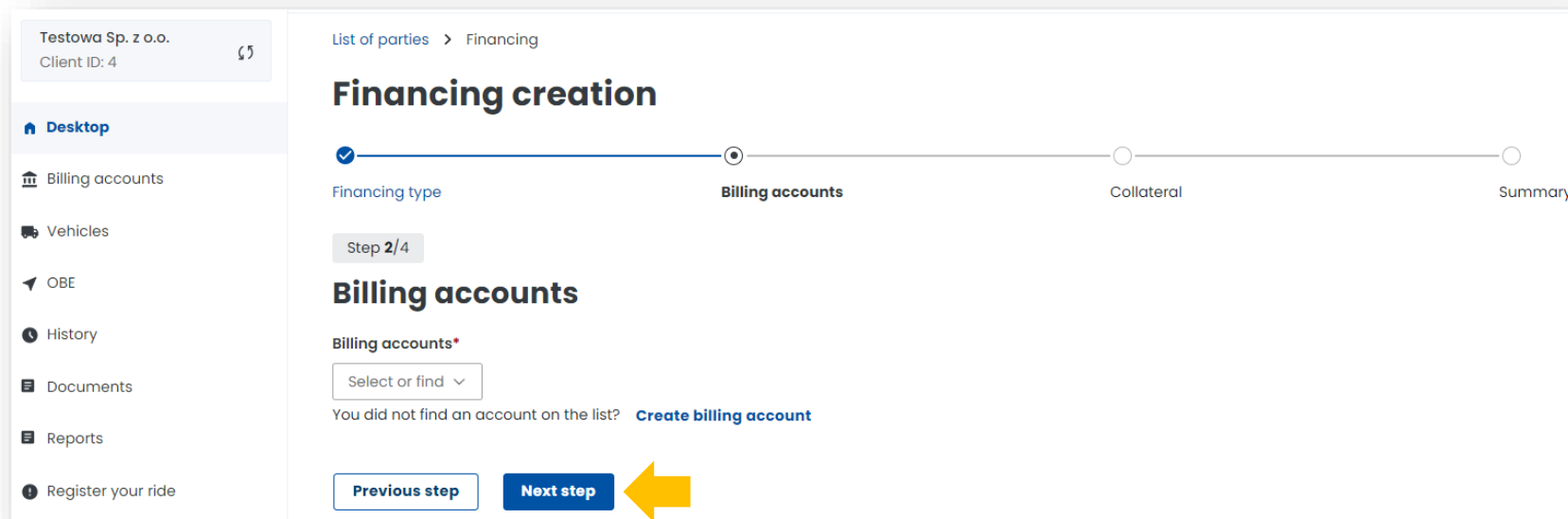
Deferred payment

Make a payment by card, BLIK, bank transfer or create a guarantee by choosing one of the two available forms: bank guarantee, insurance guarantee.

You have selected a deferred payment.

Please note that with this form of billing, a collateral or bank or insurance guarantee must be set up in order to use the toll road network.

1. Select a billing account from the drop-down list. Click *Next step*.



Testowa Sp. z o.o.
Client ID: 4

Desktop

- Billing accounts
- Vehicles
- OBE
- History
- Documents
- Reports
- Register your ride

List of parties > Financing

Financing creation

Financing type Billing accounts Collateral Summary

Step 2/4

Billing accounts

Billing accounts*

Select or find ▾

You did not find an account on the list? [Create billing account](#)

Previous step **Next step** ←

2. You can make payment for the collateral:
- in the form of a bank transfer to the bank account number indicated during registration for e-TOLL, dedicated to the payment of the collateral,
 - using a payment card (excluding fleet card) and BLIK or PayByLink mobile payment.

Testowa Sp. z o.o.
Client ID: 4

Desktop

Billing accounts

Vehicles

OBE

History

Documents

Reports

Register your ride

Calculate route payment

Notifications

Tickets

List of parties > Financing

Financing creation

Financing type

Billing accounts

Collateral

Summary

Step 3/4

Collateral

Collateral type*

Online / card payment

Collateral amount*

The minimum amount of collateral 1014 PLN

PLN Enter amount

Identification data for transfer

Bank guarantee

Insurance guarantee

3. Once the process has been successfully completed, a message will appear stating that the financing has been created. Then select *Close*.

Testowa Sp. z o.o.
Client ID: 41!

List of parties > Financing

Financing creation

Financing type Billing accounts Collateral Summary

Step 4/4

Summary

Financing type [Edit](#)

Financing type
Deferred payment

Billing account [Edit](#)

Billing account
Jan1

Collateral [Edit](#)

Collateral type
Online / card payment

Collateral amount
1 014.00 PLN

[Create financing](#) [Cancel](#)

Note! [Close](#)

You accept the financing created for specified billing accounts.

When you continue, you will be forwarded to payment operator service and can no longer cancel the collateral.

When you cancel your payment or in case of failed payment, the new financing will not be confirmed. You can pay for the collateral again when you go to new financing details.

Before the collateral is paid for, you will not be able to drive the vehicles added to the billing accounts with the unpaid collateral.

[Pay for financing](#) [Discard](#)

Select Payment Method

Choose your preferable payment gateway from this list.

Payment Card

Petrol Card

Blik

Bank Transfers

[Continue to Pay 20.00 zł](#)

[Cancel payment](#)

9. Add a vehicle and assign it to the billing account.

Select **Vehicles** tab to assign a vehicle to the billing account, click *Create vehicle*.

The screenshot displays the 'Vehicles' management page for a client named 'Testowa Sp. z o.o.' (Client ID: 41296). The sidebar on the left contains navigation items: Desktop, Billing accounts, **Vehicles** (highlighted with a yellow arrow), OBE, History, Documents, Reports, Register your ride, Calculate route payment, and Notifications. The main content area is titled 'List of parties > Vehicles' and 'Vehicles'. It features a 'Filters' section with dropdown menus for 'Billing account status' (set to 'Active'), 'Billing accounts', 'Country code', and 'Registration no.'. Below the filters is an 'OBE' section with a 'Select or find' dropdown and a 'Show deactivated vehicles' checkbox. A 'Show results' button and a 'Clear' link are present. A table below shows columns for 'Vehicle status', 'Registration plate', 'Weight class', 'Exhaust class', 'Enabled OBE', 'Billing account name', and 'Account status'. The table currently contains 'No data'. At the bottom of the main content area, there is a 'Create vehicle' button, which is highlighted with a yellow arrow.

1. Connect the vehicle to the billing account you have just created. Click *Next step*.

The screenshot shows the 'Vehicle creating' process at Step 1/6, 'Billing account'. A progress bar at the top indicates the current step. The main content area contains a dropdown menu for 'Billing account*' with 'Jan1' selected. Below the dropdown, a message states 'You did not find an account on the list?' with a link to 'Create billing account'. At the bottom, there is a 'Next step' button. A sidebar on the left lists navigation options, with 'Vehicles' highlighted. Two yellow arrows point to the 'Next step' button and the 'Create billing account' link.

2. Enter the country of registration of the vehicle and its registration number. Click *Next step*.

The screenshot shows the 'Vehicle creating' process at Step 2/6, 'Verification'. The progress bar now shows the 'Verification' step as active. The main content area contains a dropdown menu for 'Current vehicle registration country*' with 'Select or find' selected. Below it is a text input field for 'Registration no.*' with the placeholder 'Type number'. At the bottom, there are 'Previous' and 'Next step' buttons. A sidebar on the left is visible, with 'Vehicles' highlighted. Two yellow arrows point to the 'Next step' button and the 'Current vehicle registration country*' dropdown.

3. Fill in the vehicle information. Once you have entered the registration number, the remaining fields will be completed automatically. (if the vehicle data have not been downloaded from the CEPIK Central Register of Vehicles and Drivers, enter them manually).
Add a scan of the registration certificate in PDF. Attachment is required. Click *Next step*.

The screenshot displays a web application interface for creating a vehicle. The top navigation bar shows the user is logged in as 'Testowa Sp. z o.o.' with a 'Client ID'. The main content area is titled 'List of parties > Vehicles' and 'Vehicle creating'. A progress bar at the top indicates the current step is 'Vehicle information' (Step 3/6), with previous steps 'Billing account' and 'Verification' completed, and subsequent steps 'Total weight', 'Emission class', and 'Summary' pending. The 'Vehicle information' section includes the following fields:

- Registration no.***: A text input field containing 'RC'.
- Make (optional)**: A text input field with the placeholder 'Enter name'.
- Model (optional)**: A text input field with the placeholder 'Enter name'.
- The current country of registration of the vehicle***: A dropdown menu with the option 'Select or find'.

A warning message box is visible, stating: 'Scan the registration certificate. Registration certificate must be legible and contain information on all completed fields.' Below this, there is a 'Registration certificate*' section with a '+ Add file' button. At the bottom of the form, there are 'Previous step' and 'Next step' buttons. Three yellow arrows point to the 'Registration no.*' field, the '+ Add file' button, and the 'Next step' button.

4. Fill in the data from the registration certificate concerning the total weight of the vehicle. Click *Next step*.

Testowa Sp. z o.o.
Client ID

Desktop
Billing accounts
Vehicles
OBE
History
Documents
Reports
Register your ride
Calculate route payment
Notifications
Tickets

List of parties > Vehicles

Vehicle creating

Billing account Verification Vehicle information **Total weight** Emission class Summary

Step 4/6

Total weight

Vehicle has more than 9 seats (driver included)
 Rest

Maximum permissible vehicle weight*
kg Enter a weight

Maximum permissible combination weight*
kg Enter a weight

Maximum permissible trailer with brake weight*
kg Enter a weight

Maximum permissible trailer w/o brake weight*
kg Enter a weight

Scan the registration certificate
Registration certificate must be legible and contain information on all completed fields.

Registration certificate*
pdf Delete
+ Add another file

Previous step **Next step**

5. Fill in the details from the registration certificate regarding the emission class and add a scan of the Euro class document (not required). Click *Next step*.

The screenshot shows a web application interface for creating a vehicle. The left sidebar contains navigation options: Desktop, Billing accounts, Vehicles (selected), OBE, History, Documents, Reports, Register your ride, Calculate route payment, Notifications, and Tickets. The main content area is titled 'Vehicle creating' and shows a progress bar with six steps: Billing account, Verification, Vehicle information, Total weight, Emission class (current step), and Summary. Below the progress bar, it indicates 'Step 5/6'. The 'Emission class' section includes a dropdown for 'Exhaust emission class*' with 'Select' as the current value. Under 'Registration certificate*', there is a file upload area with a placeholder '.....pdf', a '+ Add another file' button (highlighted with a yellow arrow), and a 'Delete' button. A blue information box states: 'If the information about class is not included in the vehicle registration document - also attach another document confirming data'. Below this, there is a 'Class confirmation document (optional)' section with an '+ Add file' button (also highlighted with a yellow arrow). At the bottom, there are 'Previous step' and 'Next step' buttons.

6. Summary and creation of the vehicle.

In the summary, the previously entered data will be displayed, to continue click *Create vehicle*.

You will then see that the vehicle has been added correctly. In the next step, select *Assign OBE to vehicle*.

Vehicle creating

Step 6/6

Summary

Billing account [Edit](#)

Billing account
Jan1

Verification [Edit](#)

Current vehicle registration country
Polska

Registration no.
RD1

Vehicle information [Edit](#)

Registration no.
RDXX

Make
Opel

Model
Astra

Current vehicle registration country
Polska

Registration certificate
pdf

Total weight [Edit](#)

Maximum permissible vehicle weight
3501 kg

Maximum permissible combination weight
3501 kg

Maximum permissible trailer with brake weight
4566 kg

Maximum permissible trailer w/o brake weight
5666 kg

Emission class [Edit](#)

Exhaust emission class
Euro4

New class confirmation document
None

[Create vehicle](#) [Cancel](#)

Testowa Sp. z o.o.
Client

List of parties > Vehicles

Vehicle: RDX

Your vehicle has been created

Vehicle registration no.

Weight class is 41. EURO class determined at Euro4.

Price communication

Road type	Without trailer	With trailer
A/S	0.39	0.39
GP/G	0.31	0.31

[Assign OBE to vehicle](#) [Create another vehicle](#) [Close](#)

10. Add a location device

1. Once you have created the financing, you will be redirected to the **Vehicles** tab, select *Create OBE*.
2. Then enter the device's unique *Business ID*. Click *Create OBE*.
3. You will be notified of the completion of the process with a message. Click *Assign OBE to vehicle*

The image displays three sequential screenshots of a web application interface for adding a location device (OBE).

First Screenshot: OBE assigning
The breadcrumb trail is "List of parties > Vehicles > OBE assigning". The page title is "OBE assigning". A dropdown menu for "OBE*" is set to "Select". Below it, the text reads "You did not find OBE on the list?" followed by a blue "Create OBE" button, which is highlighted by a yellow arrow. At the bottom, there are "Assign OBE" and "Cancel" buttons.

Second Screenshot: OBE creation
The breadcrumb trail is "List of parties > OBE > OBE creation". The page title is "OBE creation". The form field "Business identifier*" contains "Enter ID". At the bottom, there are "Create OBE" and "Cancel" buttons, with the "Create OBE" button highlighted by a yellow arrow.

Third Screenshot: Confirmation
The breadcrumb trail is "List of parties > OBE > OBE creation". The page title is "OBE: M -5". The main message is "Your OBE has been created". Below this, the "Device type" is "Mobile application" and the "Business identifier" is "MOC -5". At the bottom, there are "Assign OBE to vehicle", "OBE details", and "Close" buttons, with the "Assign OBE to vehicle" button highlighted by a yellow arrow.

11. Assign the location device to a vehicle

1. Go to the *OBE* tab to assign an OBE. Select *Assing OBE to vehicle*.

Then select the vehicle to which you want to assign your location device from the **Vehicles** drop-down list and click *Assign OBE*.

The screenshot shows the 'OBE' tab selected in the left sidebar. The main content area displays the 'OBE' section with filters for 'OBE status', 'Registration no.', and 'Business ID'. Below the filters is a table with one row: 'Not assigned' (Status), 'Mobile application' (Type), 'M00- -0' (Business ID), and 'Assign OBE to vehicle' (Action). A 'Create OBE' button is at the bottom left, and a '10 Rows per page' dropdown is at the bottom right. An inset window shows the 'OBE assigning' modal with a dropdown menu for selecting an OBE and an 'Assign OBE' button.

Status	Type	Business ID	Status
Not assigned	Mobile application	M00- -0	Assign OBE to vehicle

2. Once the OBE has been successfully assigned to a vehicle, a screen will be displayed with the current status shown in the **Status: Assigned** column.

The screenshot shows a web interface for managing OBEs. On the left is a sidebar with navigation items: Desktop, Billing accounts, Vehicles, OBE (highlighted), History, Documents, Reports, Register your ride, Calculate route payment, Notifications, and Tickets. The main area is titled 'List of parties > OBE' and 'OBE'. It includes filter sections for 'OBE status' (set to 'Select'), 'Registration no.' (set to 'Select or find'), and 'Business ID' (set to 'Select or find'). There is a 'Show deleted OBEs' checkbox and 'Show results' and 'Clear' buttons. Below this is a table with columns 'Status', 'Type', and 'Business ID'. The first row has 'Assigned' (with a green checkmark icon), 'Mobile application', and 'M00 5'. A yellow arrow points to the 'Assigned' status. To the right of the table is a detailed view for 'OBE M00 -5', showing 'Device type' as 'mobile application' and 'Business no.' as 'M00- -5'. Below this is a sub-table with columns 'Registration no.', 'Billing account name', 'Billing account no.', 'OBE support type', and 'Actions'. The first row in this sub-table has 'RDX', 'Jan2', '68l', 'Main', and 'Activate' and 'Disconnect' buttons. At the bottom left of the main area is a 'Create OBE' button.

Status	Type	Business ID
Assigned	Mobile application	M00 5

Registration no.	Billing account name	Billing account no.	OBE support type	Actions
RDX	Jan2	68l	Main	Activate Disconnect

12. Activate the OBE in the OCA

To activate the OBE, select the *Activate* link in the **Actions** column and confirm your selection in the message that appears by clicking the *Confirm* button.

The screenshot displays a web interface for managing OBEs. On the left, a table lists OBEs with columns for Status, Type, and Business ID. The first entry is 'Assigned' (with a green percentage icon), 'Mobile application', and 'M00 5'. Below this, a 'Delete device' button is visible. The main area shows details for 'OBE M00-5', including 'Device type: Mobile application' and 'Business no.: M00-'. A 'Note!' dialog box is overlaid, asking 'Are you sure you want to enable OBE on the vehicle?' with 'Confirm' and 'Discard' buttons. A yellow arrow points to the 'Confirm' button. Below the details, there are tabs for 'Assigned vehicles' and 'Detached vehicles'. Under 'Assigned vehicles', a table lists vehicle details: 'RD' (Registration no.), 'Jan2' (Billing account name), '68€' (Billing account no.), and 'Main' (OBE support type). A yellow arrow points to the 'Activate' link in the 'Actions' column, with a 'Disconnect' link also visible. A 'Create OBE' button is located at the bottom left of the interface.

Status	Type	Business ID
Assigned	Mobile application	M00 5

OBE M00-5

Device type: Mobile application
Business no.: M00-

Assigned vehicles | Detached vehicles

Registration no.	Billing account name	Billing account no.	OBE support type	Actions
RD	Jan2	68€	Main	Activate Disconnect

Assign to another vehicle

Create OBE

Congratulations!

You have just completed all the steps for registering for e-TOLL.

If you successfully complete the OCA account registration process, all fields below should be completed. Please wait while we verify your account. You will be informed of the completion of the process by email.

The screenshot shows the e-TOLL user interface. At the top left, the user is identified as 'Testowa Sp. z o.o.' with a 'Client ID' field. The main header displays 'Good morning, Testowa Sp. z o.o.' and the user's name 'Jan Kowalski' with a language dropdown set to 'EN'. The dashboard is divided into several sections: a left sidebar with navigation options like 'Desktop', 'Billing accounts', 'Vehicles', 'OBE', 'History', 'Documents', 'Reports', 'Register your ride', 'Calculate route payment', 'Notifications', and 'Tickets'; a main content area with a 'Favourite' section (no items selected), a 'Recently created users' section (listing 'Jan Kowalski Administrator'), and a bottom row of cards for 'Customer details', 'Financing', 'Financing notes', and 'Generate route report' (with options for vehicle, billing account, or financial note numbers).

**You can find more information
about the Online Customer Account
at etoll.gov.pl.**